

**BYLAWS  
of the  
SOUTHERN CALIFORNIA DOG OBEDIENCE COUNCIL, INC.**  
(As amended April, 1998)

**ARTICLE I  
Name and Definition**

SECTION 1. The **name** of this **corporation shall be: Southern California Dog Obedience Council, Inc. hereinafter identified as "Council."**

SECTION 2. This **Council shall be a non-profit confederation of representatives of clubs, associations, organizations, and societies, hereinafter (known as "members." Members representing the same club shall form a "membership" representing that club, subject to the limitations of the membership defined under Article VII, Section 1 of these bylaws. It shall be politically non-partisan and non-sectarian.**

**ARTICLE II  
Object**

The objectives of the Council shall be:

SECTION 1. To assist **members** in dispensing information on **dog obedience** training to the **general** public;

SECTION 2. To **coordinate** efforts **toward** the **qualitative improvement** of **dog obedience** training;

SECTION 3. To **encourage exhibitor participation** in **dog obedience** trials, **sanctioned** matches **and** practice **matches;**

**SECTION 4. To promote the standardization and improvement of judging at dog obedience trials and matches;**

SECTION 5. To promote friendly relations **among** all **organizations** interested in **dog obedience;**

SECTION 6. To assist **any** club in conducting **obedience** trials, matches **and demonstrations;**

SECTION 7. To **provide opportunities** for, **and** assistance in, **exchange** of obedience **information;**

SECTION 8. To perform community service in connection with canine welfare on Federal, State, and local levels, as the members shall approve.

**ARTICLE III  
Membership**

SECTION 1. Membership in the Council shall be for the representatives of clubs, **associations**, or societies which are **organized** as dog **obedience specialty organizations**, whose **purposes**, either wholly or in part, are **dedicated** to the obedience training and **advancement** of dogs, and whose principal locations are within the following counties: San Luis **Obispo**, Kern, San **Bernardino**, Santa **Barbara**, Ventura, Los Angeles, Orange, Riverside, San Diego, **and** Imperial.

SECTION 2. All members shall be representatives of associations or societies having open membership, and having officers **and** a Board of Directors elected by vote of the general membership,

and which associations or societies hold at least eight regular membership meetings throughout a **calendar** year.

Any change of the **constitution** or bylaws of a club **represented** by a **member** must be **submitted** to the Council after approval by such club and if such club, due to changes in its constitution or bylaws or other reason, no longer meets the requirements of these bylaws, then the membership of the members representing said club will be subject to cancellation ninety days after notification by the Council secretary that this section of the bylaws will take effect.

SECTION 3. Any representatives of an association or society conforming to the requirements of Article III, Section 1 and Section 2 which association or society has been in existence for a period of at least one year or has given one successful OA sanctioned match, whichever is first, and which association or society is **a non-profit** club are **eligible to apply for** membership in the Council.

SECTION 4. Any representative of a club may apply in writing for a membership in the Council. Such **application** shall include a copy of the **articles** and **bylaws** of the club the **applicant** represents.

**SECTION 5. Upon receiving an application for a membership, the Board shall review the application** and shall also verify that the submitted bylaws conform to the requirements of the Council. The requirements of the Council having been met, the president shall **appoint a committee consisting** of two members, **each representing a different** club, to **attend a meeting** of the club from which the **applicant** is **a representative and report on the conditions observed.**

SECTION 6. Election to membership in the Council shall require a majority vote in the affirmative by written ballot of the membership present.

SECTION 7. Any membership failing to have representation at three consecutive regular meetings shall be dropped from membership.

#### **ARTICLE IV**

##### **Dues**

SECTION 1. Annual dues shall be fixed in the Standing Rules of the Council and memberships shall submit their dues upon **receiving notification of acceptance** to membership status and **annually** thereafter, not later than the regular February meeting. Annual dues are due and **payable** at the regular January meeting. Failure to submit dues by the February meeting shall result in mandatory suspension of membership privileges.

Loss of membership shall be final if the annual dues are not paid by the regular March meeting.

Dues for the balance of the fiscal year for memberships accepted after the middle of the fiscal year shall be prorated to 50% of the annual dues.

SECTION 2. During the month of November, the treasurer shall notify each membership by first class mail at the address of the secretary of the club that the membership represents as appears in the Council directory that the **membership** dues are payable on the first day of **January** of the **following** year.

#### **ARTICLE V**

##### **Suspension of Membership**

SECTION 1. The following conditions are cause for suspension of Council membership as defined in Section 2 and for the time span noted in Section 3.

- A. Suspension from **privileges** of the AKC.
- B. **Failure** to **abide** by the Bylaws of Council.
- C. Failure to **abide** by the Standing Rules of Council.
- D. Failure to accept a decision of the Council Board of Directors when said discussion has not been reversed by the members in a formal Council meeting.
- E. **Failure to** immediately discontinue **a heated/disagreeable argument/discussion/discourse** in formal Council meeting when the chair has ruled to discontinue.
- F. **Being suspended as representative of the club represented.**

SECTION 2. Suspension of Council **membership** for the conditions **noted** in **Section 1** shall be

- A. Automatic suspension of the **membership**. Automatic suspension of the member.
- B., C., & D. The decision on suspension shall follow an investigation by the Council Board of Directors **and** shall **be submitted to** the **members** in formal Council **meeting** for **approval or disapproval** by **closed ballot vote**, one vote per **membership**. **Suspension** shall require **a two-thirds majority vote** of the **membership's** present, **excluding** the offending **membership**.
- E. Automatic suspension of the members; automatic suspension of the membership subject to reversal by the members.
- F. Automatic suspension of the member.

SECTION 3. The period of suspension from Council membership for the conditions noted in Section 1 shall be:

- A. The time period during which the suspension from AKC privileges is in force.
- B., C, & D. As **recommended by** the **Board and approved or modified by the** members in **formal Council meeting by closed ballot vote, one vote per membership, excluding the offending membership** or that of the offending member, two-thirds majority vote of the memberships present being **required for passage**.
- E. For the balance of that Council meeting.
- F. Until such time as the club which the member represents reinstates said member as its representative.

SECTION 4. In cases A, B, C, D, or E, formal notification by certified mail shall be transmitted within seven days to the members of the offending membership and to the president of the club they represent.

Notification shall define the **applicable** condition under Section 1, the action taken by the Board and the members under Section 2, and the penalty invoked by the Board and by the members under Section 3.

## **ARTICLE VI**

### **Property Rights of Members**

Members **shall** have **no** right, title, **or** interest in the **whole or any part** of the property or assets of the Council and no member shall be entitled to either the whole or any part thereof in the event of the termination of membership in Council.

ARTICLE VII  
**Members**

SECTION 1. **Each** club which is **represented** may be **represented** by not more than three members.

SECTION 2. A member shall be a person who:

- A. has **reached the age of 18 years;**
- B. **has been a member** of his/her club for at least six months;
- C. has trained or shown at least one **dog** through an obedience degree or title granted by a Council-**recognized organization.**

SECTION 3. Special delegates to Council shall be provided for in the Standing Rules of the Council.

SECTION 4. New clubs **represented** by a member may **appoint** two **additional** members upon acceptance of that member.

SECTION 5. No person shall **concurrently represent** more than one club as a **member.**

SECTION 6. No person will be accepted in Council as an additional member or replacement member until the corresponding secretary of the Council has received written notice from the represented club naming that person as their additional member or replacement member.

SECTION 7. No person may receive remuneration in any form from the Council as a result of being a member or of performing duties as a member acting on a committee of the Council.

SECTION 8. Liaison Delegates. The category "Liaison Delegates" is established for the specific purpose of providing official Council recognition of certain organizations which are involved in dog obedience activities. Liaison delegates shall enjoy no voting privileges in Council affairs and specific rules of qualification and rights of liaison delegates shall be provided for in the Standing Rules of the Council.

ARTICLE VIII  
**Officers, Board** of Directors

SECTION 1. The administrative **body** of the Council shall be the Board of Directors, identified elsewhere in these bylaws as the Board, and consisting of the following officers:

- A. president;
- B. president-elect;
- C. vice-president;
- D. recording secretary;
- E. **corresponding** secretary;
- F. treasurer;
- G. three (e) Board members-at-large.

SECTION 2. The members of the Board shall be elected from among the members and the incumbent Board. Not more than one member of each membership may be elected to the Board concurrently. In order to be eligible for election to the Board, a member must have been a member of Council for more than six months. The six-month period need not be continuous.

SECTION 3. The term of office for members of the **Board** shall be from the January meeting next following the election to the regular January meeting one year thereafter. No officer may hold the same elective office for more than two consecutive years.

SECTION 4. The president shall appoint at the August meeting a nominating committee consisting of a **chairman and four members**. Each committee member shall be a **member representing** a different club than the others. The committee shall **obtain** a slate of nominees **for election to the Board** and shall **present the slate to the assembled delegates** at the October meeting.

SECTION 5. **Regular** members of Council and incumbent members of the **Board** may be **nominated** for the Board from the floor at the election meeting.

SECTION 6. The officers, except the president, and **Board members-at-large** shall be elected **at the November meeting**. **Voting on elections shall be by** written closed ballot when there is more than one nominee for the office. Election shall be by majority of votes cast, one vote per regular member. When only one nominee stands for office, the recording secretary shall cast one vote which shall elect the nominee to office.

SECTION 7. The **president** shall **appoint** three inspectors of the election, one of whom shall be the recording secretary. In the event the recording secretary is also a nominee, the **president** shall **appoint** a substitute. The president shall appoint election inspectors from among the members representing clubs other than those **represented** by the nominees.

SECTION 8. In the event of a vacancy on the Board, the **corresponding** secretary shall notify the members by letter that such vacancy exists and that a special election will be held at the next regular Council meeting for **the purpose** of filling the **vacancy for the unexpired** term. If **the vacancy** is in **the office of corresponding** secretary, the **recording** secretary shall perform the **duties** defined in this section.

SECTION 9. **Upon being elected to the Board**, the president **may** relinquish his **membership** status. The club which he **represented** shall then fill the **vacated** position in the manner usually **employed** by that club.

SECTION 10. Pecuniary profit in any form shall not accrue to the benefit of any person as a result of being a member or officer of the Council, or as a result of performing any action or service for the Council as a member or officer. Actual expenditures made on behalf of the Council and for actual expenses encountered while performing duties for the Council may be **reimbursed from the Council treasury upon approval by the Board**.

SECTION 11. Duties of the Officers.

- A. The president shall preside at all meetings of the Council and of the Board and shall be responsible for the observance of proper procedures during each assembly. He/she shall enforce the provisions of these bylaws, of all Standing Rules, regulations, and policies of the Council, and he/she shall perform such other duties as may be duly defined by the members in a regular meeting of the Council. He/she shall appoint all committee chairpersons and be an ex-officio member of all committees.
- B. The president-elect shall perform the duties of the president in case of the absence or disability of the president and such other specific duties as the president may delegate to him/her. The president-elect may appoint chairpersons during his/her term as president-elect to committees that shall govern activities for the following year. The president-elect shall automatically assume the office of the president following the annual election or the resignation of the president prior to an election.

- C. The vice-president shall perform the duties of the president-elect in case of the absence or disability of the president-elect and such other specific duties as the president may delegate to him/her.
- D. The recording secretary shall record and maintain accurate minutes of all proceedings, of all meetings of the Board and of the members, and such other duties as may be assigned by the president.
- E. The **corresponding** secretary shall **keep** a roll of all **members** and their **addresses** and shall have charge of all **correspondence** of this Council and attend to the giving and serving of notices of all **regular** and special meetings of the **members** and the **Board**. Notices of Council and **Board** meetings shall be mailed between the twelfth and seventh **day** prior to the meeting.
- F. The treasurer shall keep full and accurate accounts of all receipts and disbursements of the Council and shall receive and deposit all money and other valuables of the Council in the name and to the credit of the council. The funds shall be deposited in a bank selected by the treasurer. All disbursements of Council funds shall be made by check signed by the treasurer and countersigned by the president or president-elect. Professional services exceeding \$500 shall require a minimum of two (except for unique suppliers) written estimates submitted to the treasurer. The treasurer shall make disbursements according to the following:

COUNCIL SHALL NOT PAY

- 1. for rental cars, gifts, or alcoholic beverages; nor
- 2. for meals (except for workers' lunches during events), **transportation**, or lodging of SCDOC officers, committee members, workers, or guests other than those invited by the Board.

COUNCIL SHALL PAY

- 1. **applicable** fees, meals, **transportation**, and **reasonable** expenses of guests invited by the **Board (e.g., judges, speakers, and the like)**;
- 2. **reimbursement of actual expenses incurred by SCDOC officers, committee members, or workers upon submission to the treasurer of receipts or bills for said expenses**;
- 3. **expenses for professional services (e.g. park fees, rentals, printing, postage, etc.) upon submission to the treasurer of bills or invoices; and**
- 4. deposits for **approved** future services.

Interpretation of "**reasonable**" and "applicable" shall be made by a two-thirds majority of the Board subject to the limitations of Article IX, Section 4.

The books of account shall be made available upon written request of any member at the meeting following the submission of said request. The treasurer shall also keep such other records as the president may direct.

SECTION 12. Any officer may be removed from office by a two-thirds majority vote of the members present at a regular or special meeting of the members. Absence from three consecutive meetings of the Board, without adequate reason acceptable to the Board, shall be a cause for initiation of the action to remove the offending Board member from office and thereby establish a vacancy on the Board. Charges against officers shall be in writing filed with the recording secretary or the president. The matter shall be presented at the next regular or special meeting of the Board. The officer involved should be present and the accusing member and any witnesses they may require shall be present at the said Board meeting. The Board shall investigate the charges and accumulate all facts available unless the charges are absenteeism from the Board meetings. The accumulated facts shall be presented to the members at

the next regular Council meeting and the matter shall be **disposed** of at that time by action of the members. Notice of impending action shall be mailed to the offending officer by registered mail and he/she shall **have** the **opportunity** to **speak** in his/her own **defense**.

**SECTION 13. Regular meetings of the Board shall be held monthly at a time and place defined by the Board. Such meetings shall be held within eight days of the first Friday of each month. No December meeting is required.**

Special meetings of the board may be called by the president or by four or more Board members upon **proper** notification. Notice **of time and place** of regular and **special Board** meetings **shall be mailed to all Board members and other specifically concerned parties.**

**All meetings of the Board shall be open to attendance by the members of the Council. A voice in all Board meetings shall be strictly reserved to Board members and to those whom the Board members invite to speak.**

**SECTION 14. The present of a quorum is required for the conduct of business at all Board meetings. A quorum of the Board shall be five Board members excluding the president. Each Board member shall have one vote with the exception of the president, who may vote only in the case of a tie.**

#### **ARTICLE IX Specific Authorities**

SECTION 1. The governing **body** of the Council shall be the members **representing** clubs **assembled** as a **quorum** in a **regular or** special meeting **of** the Council. During the **periods** between regular **and/or special** meetings of the Council the **governing** function shall **be delegated to** the **Board assembled** in a regular or special meeting. All decisions and rulings of the Board made under the delegated authority shall be submitted to the members for ratification or rejection at the next regular or special meeting of the Council, except as specified herein. -

SECTION 2. All matters affecting the maintenance of discipline and the conduct of business during regular and/or special Council and Board meetings shall be referred to the Board which shall resolve such matters under the authority hereby assigned and in accordance with these bylaws and such standing rules as may be currently in effect.

SECTION 3. Interpretation of these bylaws and of Standing Rules of the Council shall be the duty of the **Board** and shall require agreement by a two-thirds **majority** vote of the **Board**. All such interpretations that shall affect clubs represented by members shall be reported to the members and to the secretary of each club the members represent, in writing, and considered at the next regular Council meeting. All interpretations affecting the internal administration shall be reported to the members for consideration at the next regular Council meeting.

SECTION 4. Normal financial disbursement of Council funds shall be conducted by the Board within a total monthly value of \$200 and \$75 per transaction. Within said amount the Board is authorized:

- A. To pay all bills attendant to the normal operation of the Council;
- B. To incur indebtedness attendant to the normal operation of the Council;
- C. To approve any extraordinary expenses deemed worthy.

Any expenditure in excess of the **above** amount must receive approval by vote of the members at a regular or special meeting of the Council.

**ARTICLE X**  
**parliamentary Authority**

The **parliamentary authority for conduct of Council and Board meetings is contained within the documents:**

- A. **Bylaws of Council;**
- B. Standing Rules of Council;
- C. Robert's Rules of Order Revised by Henry M. Robert.

For the **resolution of any conflicts among** these documents the **order of precedence of** these documents shall be as listed.

**ARTICLE XI**  
**Council Meetings**

SECTION 1. The annual meeting of the Council shall be the regular January meeting. The fiscal year shall start on the **date of the meeting** in January.

SECTION 2. The Council shall hold a regular meeting on the third **Friday** of each month. There shall be ten meetings annually.

SECTION 3. Special meetings of the Council may be called by the president or by the **Board** or by 20% of all the memberships of the Council. Notice of such special meetings shall be **mailed to all members and to the presidents** of the clubs **represented** by the members not less than ten days prior to such meetings. The meeting notice shall define the business to be conducted at the meeting and no **other business may be considered.**

SECTION 4. For the transaction of business at any regular or special meeting of the Council, a quorum shall consist of members **representing** clubs; the number of clubs represented at the meeting shall be at least 50% of the total number of clubs which are **represented** by Council members.

SECTION 5. Passage of a motion at a regular or special meeting of the Council shall require **approval by the following percentages:**

- A. Motions affecting establishment of committees and **administration** of the Council - majority vote of the members present;
- B. Motions affecting social questions - majority vote of the members present;
- C. Motions affecting actions and decisions of the Board - majority vote of the members present;
- D. Motions affecting election of the members of the Board - majority vote by written ballot of regular members present;
- E. Acceptance of **applicants** for membership to Council - majority vote by written ballot of members present, one vote per membership;
- F. Motions affecting Standing Rules of the Council, Council policy, and Council activities - two-thirds majority vote of members present, one vote per membership;
- G. Amendments to the bylaws - two-thirds majority vote of members present, one vote per membership, with 60 days prior notice.
- H. Dissolution of the Council - 75% majority vote of memberships of record.



ARTICLE XII  
Motions

The **second** to **any** motion shall be from **a member representing a club other than the club represented by the member proposing the motion. No proxy or absentee vote shall be allowed.**

ARTICLE XIII  
Committees

SECTION 1. All committee chairpersons shall be **appointed** by the president after consultation with the **Board**. Other members of the committee may be **selected by the chairperson**, or **may be appointed by the president after** consultation with the **chairperson**.

SECTION 2. A written general definition of the duties of each committee shall be presented by the president to the committee chairperson.

SECTION 3. **Upon completion** of the duties of the committee and **presentation** of a final **report** of its activities and accomplishments, or at the next installation of officers following establishment of the committee, whichever comes first, the committee shall be dissolved. If desired, the newly installed president may reactivate the committee in **accordance** with Section 1. Permanent committees as directed in the Standing Rules shall be exempt from this **paragraph**.

**SECTION 4. Removal of any member of a committee including the chairperson may be accomplished by:**

- A. voluntary **resignation** of the member **by oral or** written notice to the **Board**;
- B. dismissal from office by action of the Board or by two thirds majority vote by written ballot of the members present based on **substantiated** evidence of action or inaction detrimental to the work of the committee.

Such vacancy shall be filled in accordance with Section 1.

SECTION 5. The president shall be an ex-officio member of all committees, excluding committee's associated with elections. The president may submit **recommendations** to committees, but they shall not be bound by such **recommendations**.

ARTICLE XIV  
Amendments to these Bylaws

SECTION 1. These bylaws may be **amended** at any regular or special meeting of the Council by a two-thirds majority vote of the members present, one vote per membership, provided that the proposed amendment(s) shall have been mailed to the members and also the secretary of each club **represented** by the members at least sixty days before such amendments shall be voted upon.

SECTION 2. Amendments to these bylaws may be proposed at any time by the Board or by any member. Proposed amendments shall be presented to the corresponding secretary in writing and signed by the president or secretary of the clubs represented by the member. The proposed amendment(s) shall be promptly reported to the members and each club represented by members.

**ARTICLE XV  
Miscellaneous Functions**

The Council shall make **available** to members and the clubs they represent such information as is **required** for the **proper** conduct of the Council business which shall include these bylaws **and Standing Rules** of the Council

**ARTICLE XVI  
Order of Business**

SECTION 1. The order of business at Council shall be

- A. Call to order**
- B. Flag salute**
- C. Verification of quorum, including roll call and 2-minute announcements**
- D. Installation of newly elected memberships and/or members**
- E. Reading and approval or correction of Council minutes**
- F. Reading of current Board minutes**
- G. Reading of correspondence**
- H. Treasurer's report**
- I. Committee reports**
- J. Unfinished business**
- K. New business**
- L. Adjournment**

**Confirmation of quorum shall be taken from the attendance list.**

Members who have announcements to make shall so indicate when signing the attendance list. The list shall have a column wherein such indication can be made. The recording secretary shall call for announcements from only those members who have indicated in the attendance list that they have an announcement to make.

SECTION 2. The order of business at Council Board meetings shall be:

- A. Recording the presence of a quorum of officers
- B. **Reading and approval** of the previous month's **Board** minutes **and** reading of the previous month's general membership minutes.
- C. Reading of correspondence**
- D. Treasurer's report
- E. Reports of committees
- F. Unfinished business
- G. New business
- H. Adjournment

**ARTICLE XVII**  
**Dissolution of the Council**

The Council may be dissolved at any regular or special meeting by the written consent of not less than 75% of all memberships of the Council, when these members have been so instructed by the clubs they represent.

After dissolution having been authorized, all debts of the Council shall be paid, the books of the Council shall be audited and the audit shall include a complete accounting of all Council property. All assets and property of the Council shall then be given to a charitable organization associated with dogs.



**STANDING RULES**  
of the  
**SOUTHERN CALIFORNIA DOG OBEDIENCE COUNCIL, INC.**

Adopted February, 1968  
(As amended April 18, 2008)

**PREFACE**

All Articles and sections referred to in these standing rules shall be interpreted as Articles and Sections of the Bylaws of the Southern California Dog Obedience Council.

**SECTION I - MEMBERSHIP**

- A. Effective in 2005, the annual dues shall be \$50.00 per membership which shall include 3 copies of the Council Directory and 5 copies of all issues of Council Bylaws and Standing Rules. Prorating shall apply as in Article IV, Section 1.
- B. Represented clubs shall have the right to use the words "Member of the Southern California Dog Obedience Council, Inc." on the club's stationery or seal.
- C. All members of the represented clubs shall be entitled to wear the Southern California Dog Obedience Council embroidered seal, providing no club pins, medallions, etc, are attached to said seal.
- D. A directory information sheet shall be mailed to each membership along with the dues notice for the ensuing year. The information shall be compiled into a Council Directory published no later than March of each year.

**SECTION II - COUNCIL MEETINGS**

- A. No individual will offer for sale at Council Meetings or events anything relating to fundraising in connection with individual clubs, charities or commercial enterprises.
- B. Before the balloting on the application of a represented club to membership, all members who may have been asked to step outside the meeting shall be entitled to return in order to vote.
- C. Members who have not been sworn within 3 months of their club's letter stating a change in members shall present a new letter before being sworn.
- D. Guests of members may attend Council meetings and may be introduced, but shall take no part in any debate or discussion in progress on the Council floor. The president may invite a guest to address the Council, but shall restrict such invitations to guests whose technical knowledge would assist the members in their deliberations, or to a guest who has been invited as a speaker, or to conduct a Council ceremony.
- E. A raffle shall be conducted each month with one-half of the proceeds going to the winner of the raffle.
- F. All board business for the General Meetings and the Raffle must be completed before adjournment.
- G. At elections a candidate for office will be given the opportunity to speak regarding his/her platform with limitations of time as set by the nominating committee.
- H. The starting time of Council meetings shall be published in the announcement for the meeting.

### **SECTION III - MEMBERS**

- A. A Council-recognized organization referred to in Article VII, Section 2, Paragraph C of the Bylaws is one of the following: AKC, UKC, CKC, AMBOR, MBDC, FCM, ACM, FCI, ASCA, plus any legitimate breed registry which holds obedience competitions.
- B. Members shall have the right to use said titles on all correspondence or stationery during their term of office.
- C. Liaison Delegates: The category "Liaison" Delegates" is established for the specific purpose of providing official Council recognition of certain organizations which are involved in dog obedience but which do not and cannot meet the requirements for Council membership.
  - 1. Organizations which are eligible to be represented in the Council by one liaison delegate are:
    - a. Concerned Dog Owners of California
    - b. NAIA
    - c. Other organizations of a similar nature when approved as eligible
  - 2. Organizations classified under Paragraph 1 shall not be members of the Council and shall not be subject to payment of Council dues.
  - 3. A liaison delegate:
    - a. shall have been a member of the organization he or she is to represent for at least one year prior to being introduced to the Council;
    - b. shall be selected by his or her organization by a method prescribed by that organization;
    - c. shall be introduced to the Council by written application addressed to the corresponding secretary of the Council;
    - d. should serve as such for at least one year;
    - e. may be a person who is a member of Council;
    - f. shall be recognized by the chairperson in Council meetings with the same privileges as apply to members, except that said delegate shall have no vote on Council matters and shall not be eligible for election to the Council Board of Directors, unless said delegate is also concurrently serving as a member of the Council for a represented club.

### **SECTION IV - MISCELLANEOUS FUNCTIONS**

- A. Certain miscellaneous functions shall be repetitive and shall be assigned to committees in accordance with Article XIII. These functions shall include, but shall not be limited to the following:
  - 1. Council Directory
  - 2. Schedule of Events
  - 3. Top Dog Exhibition
  - 4. Crimes Against Canines

Additional repetitive functions may be added as desired by the members. Such additions may be accomplished under Article XIII. Repetitive functions may be deleted under Article XIII.

- B. Council Directory shall contain:
  - 1. A list of Council officers and directors, with their addresses, zip codes, area codes, and phone numbers and emails;
  - 2. A section identifying all represented organizations, their presidents, corresponding secretaries, Council members, and such other information as may be desired, addresses, zip codes, area codes, and telephone numbers and emails shall be included;
  - 3. A list of those persons acting as liaison delegates, and committee chairpersons;
  - 4. Any other information which the members consider to be appropriate.
- C. Permanent committees of Council are:
  - 1. Crimes Against Canines
  - 2. Top Dog Rules Committee
  - 3. Badges and Bars Committee

#### **SECTION V - SCHEDULE OF EVENTS**

- A. The Schedule of Events shall have for its purpose the recording of activity events which can or may affect the activities of represented organizations. Subject to the cooperation of the represented organizations, the Schedule of Events shall record and list:
  - 1. Previously established show dates, by AKC weekend, with the notation "reserved," of represented clubs which shall be confirmed by the club at least six months prior to the show date.
  - 2. No other All-Breed or Specialty obedience-only event except that breed specialties having the same date will not be in conflict with each other, and that AKC licensed or member shows or trials shall not be in conflict with any practice or AKC sanctioned match.
- B. Conflicting show dates occurring between two represented clubs due to one club's changing its show date will result in the loss of the established show date for the offending club, and until a date acceptable to the Board of Directors and the Schedule of Events is again obtained, no advertisement of any kind shall be made via the membership meeting.
- C. A represented club wishing to use the Southern California Dog Obedience Council as an advertising medium for an event within a 50-mile radius, which conflicts with another represented club's established show date, shall obtain a written agreement from the other club and submit the request and a copy of the agreement to the corresponding secretary of Council for consideration and acceptance by the Board of Directors.
- D. Requests for event dates, or changes in established event dates, shall be submitted in writing to the corresponding secretary, but shall not be considered officially received until such requests are presented to the Board of Directors at their next regular board meeting following their receipt. Prior to the resolution of any conflicts, only the authorized event shall be advertised at membership meetings.

- E. Clubs making application for representation in Council shall submit in writing their agreement to honor standard show dates in accordance with Section VIII, paragraph I of the Standing rules.

#### **SECTION VI - TOP DOG EXHIBITION**

- A. The Top Dog Exhibition shall be an annual event. The basic rules for the exhibition shall be those currently approved by the Council. Committee recommendations affecting rule changes shall be read at one meeting and voted on at the next meeting of the members. Letters shall be submitted on club letterhead signed by an officer of the represented club. The committee shall review and report to Council all letters along with the committee recommendation. Changes to Top Dog rules and regulations shall be made at least six months prior to the closing date of the Top Dog Exhibition.
- B. The location, day, and entry fee of the exhibition shall be subject to approval by the members.
- C. The time **of** day and other features of the exhibition shall be the responsibility of the Exhibition Committee.
- D. Council shall establish a perpetual trophy for Top Dog in honor of Carl Spitz, Sr. which shall be awarded to the Top Team, with said team's name inscribed on the trophy and which shall be retained by the winning team's club until the following year, and said perpetual **trophy** shall be the property of Council and shall be purchased with Council funds.
- E. Council shall award a perpetual trophy for the Top Scoring Junior Handler at Top Dog in Memory of Roy and Edna Smith (donated by Les and Martha Buckwalter).
- F. Represented club entering Top Dog must have been represented in Council for **at** least 6 months prior to the closing of entries before they are permitted to enter Top Dog, effective 1978 and any year thereafter.
- G. Each year there will be a random drawing from among the clubs to perform a major task (raffle, equipment/setup, lunch, hospitality, etc). Once drawn a club will not be in the drawing until all clubs **have** been drawn.

#### **SECTION VII - CRIMES AGAINST CANINES**

- A. The Committee on Crimes Against Canines shall consist of a chairperson and four active committee members, each from a different represented organization in Council. As provided in Article XIII the members of this committee shall serve on the committee until their voluntary resignation or until removed from the committee by action of the members under Article XIII, Section 4.
- B. Membership on this committee shall be achieved only under the provisions of Article XIII, Section 1 from among the members. When a vacancy occurs in the chairmanship, the president of Council shall fill the vacancy in accordance with Article XIII, Section 1.
- C. The duties of this committee shall be:
1. To monitor local, state and federal legislation about dogs and to report these to Council.
  2. administration of Council activities involving crimes against canines;
  3. promotion of adequate laws for the protection of canines;
  4. promotion of adequate penalties for proven crimes against canines;
  5. verification of claims for rewards offered under this section of the bylaws;
  6. authorization of disbursements of rewards in accordance with the provisions herein;
  7. any other duties assigned to the committee by the Council, including but not limited to educational activities.
- D. Crimes against canines are defined as:



1. Dog poisoning - The act of making available to a dog any poisonous substance with intent to cause sickness or death of the dog. Poisonous substance shall be any drug, compound, or chemical element commonly defined by the medical profession as poisonous and liable to result in death upon being ingested orally or injected into the body, and shall include ground and/or broken glass.
2. Willful injury and/or destruction of dog - The act of injuring and/or killing any dog in a cruel or inhuman manner by the use of any object or substance, excluding the condition where such act is performed for the immediate protection of any human, or of another animal, from attack by such dog.
3. Hit-run by a vehicle - Failure to stop and attempt to render aid to any dog which has been hit by a vehicle (as defined by the California Motor Vehicle Code).
4. Cruelty to dog - Any treatment or lack of treatment and/or care of a dog resulting in conditions detrimental to the health and well-being of the dog, and/or resulting in unnecessary extreme pain, including lack of adequate shelter from the elements of weather, and inadequate provision of clean fresh water and/or wholesome food.
5. Dognapping - The unauthorized removal of a dog from the property of its owner, from any vehicle, building, street, park, or any other location.

E. Rewards:

Within the limits of the Crimes Against Canines Fund, the Council shall offer rewards, according to the following schedule, to any person who is the primary instrument in obtaining an arrest and conviction for:

- |                       |       |
|-----------------------|-------|
| 1. Dog Poisoning      | \$250 |
| 2. Injury/Destruction | \$250 |
| 3. Hit-Run            | \$25  |
| 4. Cruelty            | \$75  |
| 5. Dognapping         | \$150 |

**SECTION VIII - SHOWS, TRIALS, SANCTIONED MATCHES,  
AND PRACTICE MATCHES OF REPRESENTED CLUBS**

- A. Represented clubs which regularly conduct AKC point breed shows and/or AKC member or licensed obedience trails shall submit a written request in accordance with paragraph D below; Schedule of Events shall conform to paragraph E below;
- B. Represented clubs which hold sanctioned matches, in order to be published in the Schedule of Events,, shall establish standard dates for their matches and shall submit a written request in accordance with paragraph D. Schedule of Events shall conform to paragraph E. Scheduling of sanctioned matches shall conform to paragraph F and G.
- C. Represented clubs which hold practice matches shall establish standard dates for their matches and shall submit a written request in accordance with paragraph D. When verified by the chairperson of

the Schedule of Events, the scheduled event shall be published in the calendar. Scheduling of practice matches shall conform to paragraphs F and G.

D. The written request shall:

1. confirm the reservation of the standard date;
2. be submitted not less than six months prior to the standard date;
3. consist of three copies, one to the Schedule of Events, one to the Corresponding Secretary, and one to the Recording Secretary.

E. To avoid conflict with AKC rules, Schedule of Events shall list the activity simply as "reserved" and shall not publish the activity in the calendar until specifically authorized to do so by the represented club.

F. The scheduling of sanctioned and practice matches shall not be restricted as to date or distance of separation with respect to AKC breed shows or obedience trials.

G. Sanctioned matches and practice matches shall not be scheduled or published in Schedule of Events and shall not be announced in Council meetings when such match is to be held at a location within a radius of 50 miles of, and on the same day(s) as, a previously scheduled or confirmed match.

H. The standard date of the event of a represented club shall be held open for that club during the period 6 to 12 months prior to the standard date. If not confirmed in accordance with paragraph D, that date will then (6 months prior to the date) be declared available to any represented club.

I. An organization which applies for representation in the Council shall receive a copy of these Standing Rules and shall be required to agree in writing that, as a represented club, it will 'honor the 'standard dates of other represented clubs and conform to these Standing Rules. Failure to submit such written agreement will result in rejection of their application for representation.

J. Only clubs represented in Council shall be allowed to distribute flyers at Council meetings.

#### **Section IX - POLICY**

This section has been established to be a central location for policy decisions made by the **Council** members over the years along with interpretation of the bylaws as provided in Article IX, Section 3 of the Bylaws.

- A. The president shall inform the represented clubs of Council in writing twice a year (May and November) concerning the activities and accomplishments of Council.
- B. Letters from represented clubs shall be submitted to Council on club stationery and signed by an officer of the club (for effecting rules or bylaws changes).
- C. All represented clubs shall file with the recording secretary a copy of their bylaws along with any changes as they are made.
- D. Outgoing officers and directors shall be awarded Council pins and guards for their services, if the person has already been awarded a Council pin, a guard and/or year bar shall be awarded.